

RECORD OF PROCEEDINGS

Minutes of

Meeting

BEAR GRAPHICS 800.325.8094 FORM NO. 10148

Held _____ 20____



Wednesday, September 19, 2018
Regular Meeting
7:00 pm

RIPLEY UNION LEWIS HUNTINGTON
LOCAL SCHOOL DISTRICT BOARD MEETING
1317 S. Second St.
Ripley, Ohio

1. Welcome/Opening

Subject **A. Roll Call**

Meeting Sept 19, 2018 - Regular Meeting

Category 1. Welcome/Opening

Access Public

Type Procedural

Yea - Mr. Cluxton
Yea - Mrs. Huff
Yea - Mr. Oberschlake
Yea - Mr. White
Yea - Mr. Wilson

Also in attendance was James Wilkins II –Superintendent, Jeff Rowley-Treasurer, Chris Young-HS Principal, Jerod Michael-MS Principal, Aric Fiscus-ES Principal, Kara Williams-Special Services Coordinator, Dick Zurbuch-Facility Manager, John Schwierling, Gabe Scott, and a few guest.

Subject **B. Pledge of Allegiance**

Meeting Sept 19, 2018 - Regular Meeting

Category 1. Welcome/Opening

Access Public

Type Procedural

"I pledge allegiance to the flag of the United States of America,
and to the republic for which it stands, one nation under God,
indivisible, with liberty and justice for all."

2. Public Comments/Visitors

Subject **A. Public Comments**

RECORD OF PROCEEDINGS

0243

Minutes of

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held 20

Meeting Sept 19, 2018 - Regular Meeting
Category 2. Public Comments/Visitors
Access Public
Type Information
In order to address the board, please sign in.

3. Administrative Report

Subject A. James Wilkins, Superintendent Monthly Update
Meeting Sept 19, 2018 - Regular Meeting
Category 3. Administrative Report
Access Public
Type Information, Report

Superintendent's Report – Jamie Wilkins
Vision, Continuous Improvement and Focus of District Work

- The administrative team met with Cincinnati Alarm Systems in August. Mr. Rowley and I met with them again in September. Mr. Rowley and I have located \$19,062.00 of federal grant money in the CCIP to primarily pay for a School Lock Down Security System. Permanent Improvement Tech Funds (for advanced security systems as stated in the levy campaign) would pay for the remaining cost of the security system. **Therefore, the funding of the New Cincy Alarm System quoted at \$27,863.40 would be as follows:**

Federal Title V-B Funds	15,239.00
Federal Title IV-A Funds	3,823.44
Perm. Improvement Tech Funds	<u>8,800.96</u>
= Cincy Alarm Quote	27,863.40
- I am recommending Janet Dugan as the High School Athletic Director (at 11 months' pay). I am also recommending that Mrs. Kim Meyer, Assistant HS A.D., be paid one month of the high school athletic director stipend due to her handling the work of both positions in July.
- On Thursday, September 6th, I attended a presentation by Dreamland Author Sam Quinones at The Venue at Lake Grant. Mr. Fiscus, Mrs. Williams and Mr. Young also attended this event and heard Mr. Quinones message about the drug epidemic in Southern Ohio.

Communication and Collaboration

- I will be at Dairy Yum Yum (in Aberdeen) this Friday, September 21st, at 7:00 a.m. for "Breakfast with the Superintendent". All are welcome to come and discuss RULH Schools and eat a great breakfast.
- On Wednesday, September 5th, Mr. Rowley and I participated in a webinar (presented by Ennis and Britton) on the rules of operating a school levy. The webinar was informative.
- I met with the teachers and staff of each building this week (after school hours) to explain and give information in regards to the Brown County School Safety Levy. The staff was given a packet of information so to better explain the levy to our constituency.
- On Friday, September 7th, I attended the Brown County Superintendents' meeting.
- I am scheduled to speak at the Ripley Women's Club Meeting on October 1st and at the Lions Club Meeting on October 9th. I am going to discuss the RULH Local Schools' accomplishments from last year and the direction for the 2018-2019 school year.

Policies and Governance

RECORD OF PROCEEDINGS

Minutes of

Meeting

BEAR GRAPHICS 800.325.8094 FORM NO 10148

Held 20

- The **RULH Teacher Evaluation Committee (OTES/OSCES) today (Wednesday, September 19th)**. The committee reviewed and updated the current OTES/OSCES manual. Mrs. Stephanie Wagoner, school improvement consultant from the Brown County ESC, was present to offer her assistance to insure compliance with ODE eTPES requirements
- **The Policy Committee (Mr. Oberschlake, Mrs. Huff and I) will meet this Friday, September 21st, at 8:30 a.m.** We will discuss and review new policies from NEOLA.
- **On Tuesday, September 11th, I attended the SHAC Board of Directors Meeting** at the Old Y Restaurant in Mowrystown.

Instruction

- **The RULH Evaluation Committee (OTES) met today (Wednesday, September 19th)**. The committee reviewed teacher evaluation procedures for this school year and updated the RULH OTES Manual.
- **The RULH District Leadership Team (DLT comprised of teachers and administrators) met on Tuesday, September 18th**. The DLT discussed professional development plans for the 18-19 school year. The DLT also reviewed District/Building goals as per the decision framework.
- **The 2017-18 ODE District Report Card was released last Thursday, September 13th**. RULH Schools had areas of strengths to emphasize and weaknesses to address.

Resources

- **Mr. Rowley and I Brown County Sheriff Ellis in regards to the costs of potential school resource officers (if the Brown County School Safety Levy were to pass this November)**. We are meeting with Aberdeen Police Chief Benjamin tomorrow morning (Thursday, September 20th), and we also plan to meet with Ripley Police Chief Barnett (about the potential costs of resource officers).
- **Mr. Rowley and I attended the School Safety Levy meetings at the Brown County ESC on Monday, August 20th and on Monday, September 10th**. I have distributed an informational packet to BOE members and the packets are available at all of our school offices.
- **Mr. Rowley and I have met with multiple vendors and procured quotes for new scoreboards in the high school gymnasium**. I have included the quotes in the board member packets.

Respectfully submitted September 19, 2018 - Jamie Wilkins

Subject B. Jerod Michael - Middle School Principal

Meeting Sept 19, 2018 - Regular Meeting

Category 3. Administrative Report

Access Public

Type Information

RULH Middle School Board Report
September 2018

Jerod Michael, MS Principal

The first month of school has went pretty smooth. Our PBIS and AAA teams are working hard to set the years schedule for trips, incentives, and dances.

Attendance Report: 95.55

Our volleyball teams are playing well. The 8th grade has a record of 3-8, the 7th grade is 6-5. Right now the 7th grade is on a 3 game win streak. Thursday the 20th we will be having the volley for the cure game against Felicity. Girls that make up the volleyball team are, Anna Castle, Katelynn Carey, Mahayla Dragoo, Jobbi Jo Eckler, Kenlee Finn, Riley Finn, Marlee Flowers, Samantha Hamilton, Olivia Hutchison, Kyndall Price, Isabelle Regenstein, Patricia Richmond, Allye Rosselot, Brooke Sims, and Reagan Spiller.

Our Cross County team is performing well. Kathy Kelly is doing a great job with the runners. Last week at the Dog Pack Challenge most of our Middle School runners collected a metal. The MS girls placed second. The boys team is

RECORD OF PROCEEDINGS

0245

Minutes of

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held 20

Alex Applegate, Trey Bartley, Waylon Booker, Gus Gibbs, Joey Patrick, and Zack St. Clair. The girls team consist of Anna Castle, Ciara Covert, Jersey Fulton, Elaina Hutchinson, Reece Rich, and Sara Scheierling.

The Middle School cheerleaders were able to take home the second place trophy from the Highland County Fair Cheer competition. Congratulations to them. The girls on the team are Mahayla Dragoo, Sara Schwierling, Clara Brannock, Bailey Davis, Kyla Finn, Haley Inlow, Emily Adams, Lexi Padgett, Heaven Reed, and Mckenna Scott.

On Wednesday September the 5th we invited Region 14 to come to our school to do a PBIS audit. This was just interviews with staff to see how we were implementing PBIS. What ways and areas we could do better and most importantly be compliant with the state.

Mr. Michaels then turned to the discussion of the MS Building State Report Card.

He stated that everything needs to be taken in context. To be honest, at first glance it does not look great. We have an overall grade of a D, achievement grade of a D, progress grade of an F, and a gap-closing grade of a C. The MS staff have a lot of work to do to get us where we want to be, however, I know this staff, and through our conversations, we can do it.

As is with anything, we need to look at our positives and negatives to reassure ourselves we are doing great work, but also let us know where we can improve. First, kudos to Mr. Birchfield, who received a passed grade in Science. Next, let's start with the achievement letter of a D. There were only three school in our area that got a C everyone else got an D. Achievement is broken into two parts: indicators met and performance index (PI). At the middle school, we met 2 of the 12 indicator marks set by the state: 8th grade Science and Algebra, were the two areas that we met. So, we received an F in the area of indicators met. Again, to put that into context 2 of 12 is not great however in order to get a D a school must get at least 6 of 12. Secondly, PI, we received a D in this area, 68.9%. Due to how many students were scoring limited, basic, proficient, accelerated and advanced the percentage was 68.9%. The PI last year was 66.8%, that is a nice increase of 2%. Again, context, we are now at 68.9%, we were at 66.8% a year ago and at 60.2% the year before that. We are making gains. With that, an F in indicators met and a D in PI, we get the overall score of a D in the area of Achievement. I am not super concerned with how many indicators we meet at this point; it is a process and if we continue to close the gap and grow student achievement then we will get there. It may not be in 5th, 6th, 7th, or even 8th grade but the goal is to have everyone meet their indicators in high school. Truly, that is the end game where all of our hard work pays off.

Moving on to progress. We have an F in progress and this area means the most to me. If we really focus on one area of the report card this would be it. Many of you have heard of value added, this is it. A subject and grade level that has a "value added" of 0.0 means our students are growing just as much as any other student like them in the state. The state highlights that area with yellow. If being in that teacher's classroom/grade they are making a years growth on average with students then that would equal a 0.0. I know it sounds weird but that is the way it works. If a teacher/grade is highlighted in red that means students are not growing as fast as others are in the state and they are not making a year's growth. Adversely, if the subject/grade is highlighted in green that means we are making more than one year of growth. We have 11 areas: 4 are green, 4 are red and 3 are yellow. What I would like to see going forward is all areas are in the yellow or green. By looking at our assessments, homework, grading, daily routines, and just the general way we do business, we can truly make significant gains with our students. If you would like to see past years reports you can see them here.

To round out our report card we have Gap Closing. Each year the state sets targets for us to meet based on the prior year's scores. To help dig deeper in this area, it is split into two different areas: math and English. There are 4 sub groups of students: 1) all students, 2) economic disadvantaged, 3) white/non Hispanic, and 4) students with disabilities. As stated, the state sets goals based on last year's data, depending on how each group does on performance index, we get that objective. This is the area that we scored a C. The English department met all of the sub groups and math did not meet any. However, last year we had an F in gap closing and we improved that to a C. So what does Gap Closing even mean? It is a metric that shows how well our school is meeting the expectations for our most vulnerable populations.

Subject	C. Chris Young - High School Principal
Meeting	Sept 19, 2018 - Regular Meeting
Category	3. Administrative Report
Access	Public
Type	Information
<u>R.U.L.H. High School</u>	
<u>Board Report</u>	

RECORD OF PROCEEDINGS

0246

Minutes of

Meeting

BEAR GRAPHICS 800.325.8094 FORM NO 10148

Held _____ 20____

September 19, 2018

Chris Yound, HS Principal

- RULH High School Report Card Discussion
- Interim Reports will be sent home on Friday, September 21st.
- All seniors are required to provide proof of the meningococcal (menactra) vaccine to the school nurse prior to October 1st. Students who do not provide such proof by October 1st will not be able to return to school until proof of the vaccine is received.
- The students adjustment to the new schedule has been smooth.
- We are conducting internal delays two Fridays per month to allow clubs to meet with their advisors. This also allows our CCP and Flex students the opportunity to be part of these groups as well.
- Club Membership Updates: FCCLA - 22 members, BPA - 30-40 members, FFA - 50 members, ROTC - 63 members
- The Volleyball Teams held "Volley for the Cure" on September 13th to raise money for Cancer Fighters United.
- Volleyball Senior Night was conducted on Monday, September 17th. Soccer, Golf, & X-C Senior Night will be Friday, October 5th.
- Good luck to all of our students who will be participating in the Brown County Fair.

Mr. Young then turn the recently released report card.

Mr. Young noted that, as with any report card there is much data to digest. With our data some looks very bad and some not so much. The first thing to keep in mind is that a C grade means that whatever measure that is being graded shows expected growth/attainment. So a C in any measure means that a student grew the amount that he/she was expected to grow.

Our overall grade is a D; however, we do have some positives to build upon. Even though we have a grade of D in Achievement, we are still above the state average in most tested areas. Our trends also indicate that we are moving in the right direction for those areas.

Our Progress Grade of a D is an improvement from last year's F. Again, moving in the right direction.

Gap Closing greatly improved from a D to a B. Great Job to the High School staff!

The Graduation Rate remained a solid B. We have put together a Graduation Cohort Committee to help identify and intervene with students at risk. That grade should be an A every year.

Prepared for Success remained the same. I believe all students taking the ACT will greatly influence that measure making it very challenging for districts similar to ours to get that grade to a C, but it's a challenge we'll rise up to.

Overall, we are moving in the right direction and like many of you, I'd love to have instant improvements as well, but patience and persistence will prevail.

His staff will keep up the great work and keep plugging away.

Subject D. Aric Fiscus - Elementary School Principal

RECORD OF PROCEEDINGS

0247

Minutes of

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held _____ 20____

Meeting Sept 19, 2018 - Regular Meeting
Category 3. Administrative Report
Access Public
Type Information

RULH Elementary Board Report
September 2018

Aric Fiscus, ES Principal

Diagnostic testing on all students has been completed. Information from that testing will be used to formulate the Reading Improvement and Monitoring Plans for those students who are off-track or in danger of not scoring at the proficient level on state tests. Those plans will be completed and distributed over the next month.

The Sonday/RTI intervention team spent the first several weeks of the school year pre-testing students who scored below benchmark on the STAR reading test. Each of these students will get interventions four days of each week. Thanks to Amy Cable, Rochelle Massey, Erin Scott, Jo Ann May, Larry May, Kim Pedigo, Dawn Grippa, and Susan Klump for the tremendous amount of work involved in testing and scheduling.

We held our Grandparents' Day program on September 14. Grandparents gathered in the cafeteria and were treated to a program. Each grade level had a part in the program. We also gave certificates to the oldest grandparent, youngest grandparent, the grandparent with the most grandchildren at RULH Elementary, and the grandparent that traveled the farthest to the program. We had over 160 grandparents attend the program.

Tomorrow evening we will be having a joint activity between the Pre-K and Kindergarten classes which is called Kindergarten Campout. All activities will go along with the campout theme and include roasting hot dogs and s'mores. Students and parents will also be able to participate in programs conducted by public safety services and the public library. This activity is paid for through our United Way Ready Schools grant which has the main purpose of making the Pre-K to Kindergarten transition a smooth one. We also use some grant money for transitioning activities for fourth graders to the middle school.

The elementary school was awarded the bronze award for excellence in PBIS for the second year in a row. The evaluation process consisted of providing evidence of meeting items on a rubric and was carried out by our PBIS subcommittee. Thanks to them for their hard work.

Report cards were released for each district and building by the Ohio Department of Education on Thursday, September 13.

As with any report card there is much data to digest. With that data some looks very bad and some not so much. The first thing to keep in mind is that a C grade means that whatever measure that is being graded shows expected growth/attainment. So a C in progress means that a student grew the amount that he/she was expected to grow. Our overall building grade is a C which means, again, that we are doing what is expected of us when all calculations are taken together. Are there some parts of the report card that we want to improve, and some drastically improve? Absolutely. Our work is not done until we have A's across the board. At that point comes the work to maintain those A's.

That being said, however, there are parts of this report card that we can be very proud of as the result of hard work. First of all our Progress grade of a B. This is up from a C last year. Although value-added only counts for fourth grade in ES building it takes more than one year to move those students so all of you are responsible. The second grade that bears noticing specifically is the Gap Closing/AMO measure. In two years we have gone from a very low F to a B. The intervention programs that we have put into place are starting to show tremendous gains for our students. All of the ES Staff are responsible for that.

On the opposite end of the spectrum our K-3 literacy score went down a bit. We have to continue to strive to move our lowest readers from off-track to on-track in one year's time. Although this is a moving target that changes every year we do need to pay close attention to that subgroup of students in all of the interventions that we do, whether they be pullout or in classroom. Achievement measures the Performance Index where students are given points based upon how they score of state tests. The higher the level (i.e. limited, basic, proficient, accelerated, advanced) the more weight that student holds in the PI. Chronic absenteeism is a new measure that goes into the achievement grade. Two ways to affect that number: 1. pay attention to your subgroups in your assessments. Try to move those students up. For example on STAR, try to move students from red to yellow, yellow to red, etc. 2. In regard to attendance, I have asked by staff to keep the lines of communication open between school and home. If you see a student who is chronically absent call home and see why. Communication from us is less threatening than from the office or Mr. Stuckey. We are looking to see if we can head some of it off at the pass before it becomes chronic.

RECORD OF PROCEEDINGS

Minutes of

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO 10148

Held _____ 20____

Subject E. Kara Williams - Special Services Coordinator

Meeting Sept 19, 2018 - Regular Meeting

Category 3. Administrative Report

Access Public

Type Information

Board Report 9/19
Special Education Services
Kara Williams, Coordinator

Trainings:
*We have 5 teachers attending a Structure Teaching Training at Hopewell on the 19th.

Homeless:
I have been working with Kim Maiberger and Jeff Rowley on the McKinney-Vento Homeless Act requirements. I will be working with the principals and other key staff members to make sure we are meeting the needs of our homeless population.
I have posters made that will be hung in each building as well around the community such as libraries, gas stations etc.

CPI:
Working on getting CPI teams set up in each building as well as getting trainings scheduled with BCESC. Staff who are trained will also be required to fill out a incident report of the holds that will be tracked and reported to ODE in a yearly surveys that happens in November.

Intervention Specialist:
We will be starting monthly intervention specialist meetings once a month in each building to go over issues that may arise as well as updating teachers on ODE changes that may occur throughout the year.

DLT:
Meeting is scheduled for the 18th, will have updates at Board Meeting

Admin Content
See Report Below

Subject F. Michele Rau - Culinary Supervisor

Meeting Sept 19, 2018 - Regular Meeting

Category 3. Administrative Report

Access Public

Type
Ripley Union Lewis Huntington School - 19 September 2018 Food-service Board
Report
Report by Michele Rau, Child Nutrition Director

- 1. Purpose**
- 1.1 The purpose of this report is to update the Board on Food-service operations during the start of the 2018-2019 school year.
- 2. Update**

RECORD OF PROCEEDINGS

Minutes of

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held 20

- 1. Increase in alternative meal options have been put in place at the middle school and high school buildings. Options being offered at the middle school include a deli sandwich box and a salad box. Options at the high school included deli sandwich box, salad bar as a meal on Thursday and Fridays and a second entrée option.
- 2. Increase lunch participation has occurred at the high school with the purchase and placement of a salad bar. All meals offer on Monday – Wednesday are offered with a self-served veggie bar and meals on Thursday and Friday are offered with a self-serve salad bar. We have seen an increase on average of 50 more meal being served do to the implementation of these changes at the high school.
- 3. Breakfast options were increased in all 3 buildings by two choices. The middle school and elementary schools are requiring/encouraging all students to go through the line. Comparing data of breakfast served at the elementary from September 11, 2018 – 241 breakfasts served and data from September 11, 2017 -181 breakfasts served. We have seen an average increase of 60 meals being served at the elementary. Mr. Ben from Hunger Alliance observed on September 11, 2018 and was very pleased with the new changes that RULH had put in place at the breakfast program at the elementary school.
- 4. A salad bar has been purchased to be put in place at the middle school to offer the veggie/ salad bar option with all meals starting in November.
- 5. Michele Rau, Kim Myers and Barbie Plymesser attended training at Sysco in August on products and online ordering. Kathy Turner, Sue Miller, Rose French and Dona Starrett will attend the same training during fair break.
- 6. The RULH Food-service, in conjunction with the Culinary and Global Foods classes, have established a Blue Jay Catering program which will operate out of the high school. Any school events or community events that need refreshments or meals my contact Michele Rau for ordering and pricing. The Catering program has already received jobs/orders for River Village Christmas, Hospitality Room, and FFA Banquet.
- 7. RULH Food-service has joined the SWECP Coop for the 2019-2020 school year. Michele Rau, Kim Myers and Barbie Plymesser will be attending training and trade show in Columbus on October 10th .

4. Financial Reports & Resolutions

Subject	A. Minutes
Meeting	Sept 19, 2018 - Regular Meeting
Category	4. Financial Reports & Resolutions
Access	Public
Type	Action
Recommended Action	To approve the minutes from the August 15, 2018 regular meeting and the August 24, 2018 Finance Committee meeting as presented.
See draft copy of minutes attached for your review.	

File Attachments
Regular Board Meeting Minutes_August 15 2018.pdf (417 KB)
Finance Committee Meeting_August 24 2018.pdf (393 KB)

Executive Content
Please review draft minute records below, and advise of any noted additions or corrections.

RECORD OF PROCEEDINGS

Minutes of

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO 10148

Held _____ 20 _____

Subject **B. Financial Report**

Meeting Sept 19, 2018 - Regular Meeting

Category 4. Financial Reports & Resolutions

Access Public

Type Action

Recommended Action Approve Financial reports as presented for the month ending August 31, 2018

Admin Content
Please see the following financial reports for the month ending August 31, 2018:
A1 - Cash Reconciliation
A2 - Financial Summary Report by Fund
B - Summary Check Listing
D - General Fund Appropriation Summary Report
F - Utility Report

Administrative File Attachments
A1_CSHREC_AUG18_signed.pdf (31 KB)
A2_FINSUMM_AUG18.PDF (12 KB)
B_CHECKS_ALL_AUG18.PDF (21 KB)
D_APPSUM_BOARD_AUG18.PDF (6 KB)
F_Utility Report 2018-2019.pdf (99 KB)

Executive Content
Please see the following financial reports for the month ending August 31, 2018:
A1 - Cash Reconciliation
A2 - Financial Summary Report by Fund
B - Summary Check Listing
C - Vendor Detail Check Listing
D - General Fund Appropriation Summary Report
E - Summary Receipt Listing
F - Utility Report

I have also attached my monthly Detail Treasurer Report which gives a month to month comparison and explanations.

Executive File Attachments
A1_CSHREC_AUG18_signed.pdf (31 KB)
A2_FINSUMM_AUG18.PDF (12 KB)
B_CHECKS_ALL_AUG18.PDF (21 KB)
C_CHEKPY_BOARD_AUG18.PDF (46 KB)
D_APPSUM_BOARD_AUG18.PDF (6 KB)
E_RECRPT_AUG18.PDF (14 KB)
F_Utility Report 2018-2019.pdf (99 KB)
Treasurer Detail Report for September 19 2018.pdf (101 KB)

Subject **C. Budgetary Additions and Modifications**

Meeting Sept 19, 2018 - Regular Meeting

Category 4. Financial Reports & Resolutions

Access Public

RECORD OF PROCEEDINGS

Minutes of

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held _____ 20____

Type	Action		
Recommended Action	To approve the budgetary revenue and appropriation modifications as presented by the Treasurer.		
2018-19 Budget Appropriation Modifications			
Board Review - September 19, 2018			
Type	Amount	Account Code	Description/Purpose
New FUND/SCC			
Add			
Add			
APPROPRIATIONS:			
Mod	2,231.93	401-3260-640-9018-000000-004-00-000	Reallocated St. Michael Book Supply budget to Co
	(2,231.93)	401-3260-520-9018-050000-004-00-000	Reallocated St. Michael Book Supply budget to Co
Add	700.00	300-4590-849-9300-000000-003-00-000	Establish budget for transaction fees related to A
Mod	1,000.00	018-2421-430-9002-000000-002-00-000	Reallocate budget for MS Principal Fund training
	(1,000.00)	018-4670-890-9002-000000-002-00-000	Reallocate budget for MS Principal Fund training
Mod	2,250.00	001-2829-239-0000-000000-000-00-000	Increase budget to cover bus driver reimburseme
Mod	388.00	006-3120-430-9003-000000-003-00-000	Increase budget to cover additional trainings for
Mod	25.00	001-2421-840-0000-000000-002-00-000	Allocated Principal Dues and Fees Budget MS to E
	(25.00)	001-2421-840-0000-000000-001-00-000	Allocated Principal Dues and Fees Budget MS to E
Mod	1,000.00	018-1120-510-9002-000000-002-00-000	Reallocate MS Principal Fund Misc Budget to Supp
	(1,000.00)	018-4670-890-9002-000000-002-00-000	Reallocate MS Principal Fund Misc Budget to Supp
Mod	2,000.00	034-2700-570-0000-000000-001-00-000	Increase Facility Maintenance supply budget for E
Mod	15,849.08	590-2212-430-9019-000000-000-00-000	Establish Title II-A FY19 PD Budget - RULH
	2,912.93	590-3260-410-9019-000000-000-00-000	Establish Title II-A FY19 PD Budget - St. Michael
	1,237.99	590-3290-410-9019-000000-000-00-000	Establish Title II-A FY 19 Community Involvement
Mod	837.97	001-2416-212-0000-000000-000-00-000	Establish PUPU STRS Retirement Budget for Spec

RECORD OF PROCEEDINGS

Minutes of

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO 10148

Held

20

Mod	(205.00)	001-2700-430-0000-000000-000-00-000	Reduce Facility Services Travel and Mtg Budget fo
	250.00	001-2720-430-0000-000000-002-00-000	Increase Facility Services Travel and Mtg Budget
	250.00	001-2720-430-0000-000000-003-00-000	Increase Facility Services Travel and Mtg Budget
Mod	1,936.04	019-2190-510-9018-000000-000-00-000	Increase Youth Services America Grant Supply bu
	(1,376.76)	019-2190-430-9018-000000-000-00-000	Decrease Youth Services America Grant Trip budg
Mod	(2,120.37)	516-2416-211-9019-000000-001-00-0000	Reduce IDEA-B FY19 Admin Retirement budget b
Mod	25.00	006-3120-840-9003-000000-003-00-000	Increase HS Cafeteria Dues and Fee Budget due t
	25.00	006-3120-840-9003-000000-002-00-000	Increase MS Cafeteria Dues and Fee Budget due
	25.00	006-3120-840-9003-000000-001-00-000	Increase ES Cafeteria Dues and Fee Budget due t
Mod	1,000.00	001-2416-430-0000-000000-000-00-000	Increase Travel and Meeting Expense Budget for coordinator
Mod	1,200.00	001-2416-425-0000-000000-000-00-000	Increase Printing and Copier Budget for Special E
Mod	2,000.00	003-2720-570-9014-000000-003-00-000	Reallocate Perm Improvement HS Maintenance B
	(2,000.00)	003-2720-423-9014-000000-003-00-000	Reallocate Perm Improvement HS Maintenance B
Mod	5,209.10	001-1120-281-0000-000000-002-00-000	Set Unemployment Budget for rift MS Staff
Add	6.00	001-2140-229-0000-000000-000-00-000	Establish Budget for FY 2018 SERS Surcharge Pa
Add	325.00	001-2740-229-0000-000000-000-00-000	Establish Budget for FY 2018 SERS Surcharge Pa
Mod	1.00	001-1230-229-0000-000000-000-00-000	Establish Budget for FY 2018 SERS Surcharge Pa
	144.88	001-2417-229-0000-000000-000-00-000	Establish Budget for FY 2018 SERS Surcharge Pa
	650.00	001-2419-229-0000-000000-000-00-000	Establish Budget for FY 2018 SERS Surcharge Pa
	409.10	001-2422-229-0000-000000-001-00-000	Establish Budget for FY 2018 SERS Surcharge Pa
	374.14	001-2422-229-0000-000000-002-00-000	Establish Budget for FY 2018 SERS Surcharge Pa
	449.71	001-2422-229-0000-000000-003-00-000	Establish Budget for FY 2018 SERS Surcharge Pa
	2,100.00	001-2500-229-0000-000000-005-00-000	Establish Budget for FY 2018 SERS Surcharge Pa
	325.00	001-2700-229-0000-000000-000-00-000	Establish Budget for FY 2018 SERS Surcharge Pa
	1,099.12	001-2720-229-0000-000000-001-00-000	Establish Budget for FY 2018 SERS Surcharge Pa
	999.72	001-2720-229-0000-000000-002-00-000	Establish Budget for FY 2018 SERS Surcharge Pa
	499.21	001-2720-229-0000-000000-003-00-000	Establish Budget for FY 2018 SERS Surcharge Pa

RECORD OF PROCEEDINGS

Minutes of

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held 20

		000	
	9.42	001-2824-229-0000-000000-000-00-000	Establish Budaet for FY 2018 SERS Surcharge Pa
	159.40	001-2824-229-9280-000000-003-00-000	Establish Budget for FY 2018 SERS Surcharge Pa
	40.00	001-4523-229-0000-000000-003-00-000	Establish Budget for FY 2018 SERS Surcharge Pa
	225.00	001-4533-229-0000-000000-003-00-000	Establish Budget for FY 2018 SERS Surcharge Pa
	45.00	001-4553-229-0000-000000-003-00-000	Establish Budget for FY 2018 SERS Surcharge Pa
	678.54	001-2183-229-0000-000000-002-00-000	Establish Budget for FY 2018 SERS Surcharge Pa
	(678.54)	001-2183-229-0000-000000-001-00-000	Establish Budget for FY 2018 SERS Surcharge Pa
	296.47	006-2419-229-9003-000000-000-00-000	Establish Budget for FY 2018 SERS Surcharge Pa
	339.23	006-3120-229-9003-000000-003-00-000	Establish Budget for FY 2018 SERS Surcharge Pa
	287.57	006-3120-229-9003-000000-002-00-000	Establish Budget for FY 2018 SERS Surcharge Pa
	(923.27)	006-3120-229-9003-000000-001-00-000	Establish Budget for FY 2018 SERS Surcharge Pa
	650.00	034-2740-229-0000-000000-000-00-000	Establish Budget for FY 2018 SERS Surcharge Pa
	144.88	001-2417-229-0000-000000-000-00-000	Establish Budget for FY 2018 SERS Surcharge Pa
Mod	30,000.00	034-2700-423-0000-000000-003-00-000	Establish Budget to cover cost of HS Cafeteria Ro
	71,050.56	Net Total Appropriation Modifications	
REVENUES:			
Mod	463.00	006-1590-9003-000000-003	Increase Food Services Other On-line Receipts (b
Mod	700.00	300-1690-9300-000000-003	Increase HS Athletics Admission Sales Budget (b
Mod	159.40	001-1740-9280-000000-003	Increase HS Pay to Participate Feed Budget (bala
	1,322.40	Net Total Revenue Modifications	

Mod = Modifications to original budget
Additions = New Budget
Additions

Subject D. Disposal of Records
Meeting Sept 19, 2018 - Regular Meeting
Category 4. Financial Reports & Resolutions
Access Public

RECORD OF PROCEEDINGS

Minutes of

Meeting

BEAR GRAPHICS 800.325.8094 FORM NO 10148

Held _____ 20____

Recommended Action To approve the Disposal of Records as per the Certificate of Records Disposal RC-3 dated 8/28/2018 and per the District RC-w approved by the Records Commission on 2/21/2012.

Executive Content
Records consist of Voucher (Check) packages from 7/1/2000-6/30/2004.

See approved Certificate fo Records Disposal RC-3 attached. Shredding of records will be contract out to Venture Productions in West Union Ohio.

Executive File Attachments
rc3_ripley-union-lewis-huntington school district_20180828_ah_Approved.pdf (304 KB)

Subject E. Approval of AXA as Additional 457 Plan Provider

Meeting Sept 19, 2018 - Regular Meeting

Category 4. Financial Reports & Resolutions

Access Public

Type Action

Recommended Action To approve the resolution that AXA Equitable Life Insurance Company be permitted to serve the District employees as an additional Section 457 Plan provider through a program offered through the Ohio Association of School Business Officials (OASBO).

Admin Content
The 457 Deferred Compensation Plan offered through OASBO is at a low service rate than traditional plans.
See Resolution attached.

Administrative File Attachments
RULH Board Resolution Approving Revised OASBO Section 457 Plan.pdf (41 KB)

Subject F. Accept State and Federal Grant Funding FY19

Meeting Sept 19, 2018 - Regular Meeting

Category 4. Financial Reports & Resolutions

Access Public

Recommended Action To approve all State and Federal funding allocations made to the District for the 2019 Program Year.
--
State Agricultural Education 5th Quarter Grant - \$3,636.36
--
Federal Programs include, but are not limited to:
Title I = \$313,235.20
Title II-A = \$47,058.98
IDEA-B = \$228,761.44
Title IV-A = \$25,489.62
Title V-B = \$15,239.00
This represents an overall federal funding allocation increase of approximately \$15,391.98 compared to FY18, most all of which was realized in the Title IV-A grant which is primarily used for Drug and Violence Prevention activities, and safety equipment.

Subject G. Unaudited Cash Basis Financial Statements FY18

RECORD OF PROCEEDINGS

0255

Minutes of

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held _____ 20 _____

Meeting Sept 19, 2018 - Regular Meeting

Category 4. Financial Reports & Resolutions

Access Public

Type Action

Recommended Action The Basic Financial Statements for RULH Local School District for the fiscal year ended June 30, 2018 have been compiled and submitted to Local Government Services per ORC 117.38. A copy is attached and copies are available in the Treasurer's Office upon request.

When reviewing, I encourage readers to pay particular attention to the MD&A section of the report, which is pages 4-10, this is where we give a good side-by-side comparison of FY18 activity to prior year FY17 activity and balances.

See copy of submitted report attached.

File Attachments
RipleyUnionLewisHuntington-Brown-18_Final Unaudited Cash Report.pdf (967 KB)

Subject H. Amended Certificate of Estimated Resources - Perm#1

Meeting Sept 19, 2018 - Regular Meeting

Category 4. Financial Reports & Resolutions

Access Public

Type Action

Recommended Action To approve the Amended Certificate of Estimated Resources for the 2018-19 school year as presented, totaling \$19,538,329.86

Executive Content
Primary adjustments are for newly allocated State and Federal programs for FY19.

Attached is a worksheet showing the changes that were made from the Amended Certificate filed with the County Auditor on July 6, 2018, and a copy of the current Amended Certificate that will be filed with the County Auditor pending approval.

Executive File Attachments
AMDCERT_PERM_NO1_091918.PDF (7 KB)
RULH_AMENDED CERT CHANGES_SEPT 2018_1.pdf (93 KB)

Subject I. Permanent Appropriation Resolution - #1

Meeting Sept 19, 2018 - Regular Meeting

Category 4. Financial Reports & Resolutions

Access Public

Type Action (Consent)

Recommended Action To approve the 2018-19 Permanent Appropriation Resolution No1 as presented, totaling \$14,188,239.03

Executive Content
Attached is the a copy of the proposed Permanent Appropriation Resolution for 2018-19, and a worksheet showing the proposed changes by fund/scc to the original Temporary Appropriation Resolution.

RECORD OF PROCEEDINGS

Minutes of

Meeting

BEAR GRAPHICS 800.325.8094 FORM NO 10148

Held _____ 20____

Executive File Attachments
APPRES_PERM_NO1_091918.PDF (31 KB)
Approp Modifications_No1_2018-19.pdf (94 KB)

Subject **J. Motion and Second**

Meeting Sept 19, 2018 - Regular Meeting

Category 4. Financial Reports & Resolutions

Access Public

Type Action

Recommended Action **(Resol. #09-18-014)** Mr. Cluxton moved and Mr. Wilson seconded upon the recommendation of the treasurer to approve the minutes, financial report, and financial resolutions as presented.

Yea - Mr. Cluxton Yea - 5 Nay - 0

Yea - Mrs. Huff Motion Carried - Y

Yea - Mr. Oberschlake

Yea - Mr. White

Yea - Mr. Wilson

5. Facilities and Transportation

Subject **A. FCCLA overnight field trip to National Cluster Meeting in Louisville, KY November 8-11, 2018 with Mrs. Rau as sponsor.**

Meeting Sept 19, 2018 - Regular Meeting

Category 5. Facilities and Transportation

Access Public

Type Action

Recommended Action To approve the overnight field trip to Louisville, KY for the FCCLA National Cluster Meeting November 8-11 with Mrs. Rau as the sponsor.

Executive Content

Who: FCCLA students in grades 9-12, 2-10 students and possibly a few MS students

What: FCCLA National Cluster Meeting (itinerary is attached)

When: Students and advisors/chaperones will leave Ripley via parent transportation after school on Thursday, November 8. A bus will be used if group becomes larger. The group will attend conference sessions and meetings, and sight see. On November 11, the group will return to RULH High School.

Where: The group will be located at the Omni , 400 S. 2nd St., Louisville, KY.

Why: Develop leadership skills

Cost: Paid for by FCCLA and students, Mrs. Rau estimates \$300 per student for transportation, room & board, and sight seeing.

Executive File Attachments
FCCLA Louisville trip 11-8 to 11.pdf (221 KB)

RECORD OF PROCEEDINGS

Minutes of

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held _____ 20____

Subject **B. FFA overnight field trip to National Convention in Indianapolis, IN October 24 - 27, 2018 with Mrs. Schelling as sponsor**

Meeting Sept 19, 2018 - Regular Meeting

Category 5. Facilities and Transportation

Access Public

Type Action

Recommended Action To approve the overnight field trip to Indianapolis, IN for the FFA National Convention October 24 - 27 with Mrs. Schelling as the sponsor.

Executive Content

Who: FFA students in grades 9-12.

What: FFA National Convention

When: Students and advisors/chaperones will leave Ripley via bus transportation on Wednesday, October 24. The group will attend leadership workshops and concert. One RULH Student will be receiving their American FFA Degree. On Saturday, October 27, the group will return to RULH High School.

Where: The group will be located at the Cambria Suites, 18592 Carousel Lane, Westfield, Indiana 317-896-3000

Why: Develop leadership skills

Cost: Paid for by FFA is the registration, busing and stay at the hotel. Students will need approximately \$150 for concert ticket and food. Additional money will be needed for souvenirs.

Executive File Attachments
FFA convention field trip 10-24 to 10-27.pdf (144 KB)

Subject **C. Motion and Second**

Meeting Sept 19, 2018 - Regular Meeting

Category 5. Facilities and Transportation

Access Public

Type Action

Recommended Action **(Resol. #09-18-015)** Mr. Wilson moved and Mr. Oberschlake seconded upon the recommendation of the facility supervisor and treasurer of schools to approve the Facilities and Transportation resolutions as presented.

Yea - Mr. Cluxton Yea - 5 Nay - 0
Yea - Mrs. Huff Motion Carried - Y
Yea - Mr. Oberschlake
Yea - Mr. White
Yea - Mr. Wilson

6. Education /Curriculum /Instruction

RECORD OF PROCEEDINGS

Minutes of

Meeting

BEAR GRAPHICS 800.325.8094 FORM NO 10148

Held _____ 20____

Subject	A. Tuition Agreement with ESC for Pre-K Students
Meeting	Sept 19, 2018 - Regular Meeting
Category	6. Education/Curriculum/Instruction
Access	Public
Type	Action
Recommended Action	To approve the agreement with the Brown County Educational Service Center Pre-K Department for the 2018-19 School year, and agreeing for RULH schools to pay all tuition for tuition paying students.
Admin Content	Based on current estimated enrollment of numbers for tuition paying students in the RULH Pre-K the total is estimated to be approximately \$17,000.
Administrative File Attachments PS tuition pymt agreement.pdf (30 KB)	

Subject	B. Motion and Second
Meeting	Sept 19, 2018 - Regular Meeting
Category	6. Education/Curriculum/Instruction
Access	Public
Recommended Action	(Resol. #09-18-016) Mr. Wilson moved and Mr. Cluxton seconded upon the recommendation of the superintendent of schools to approve the Education/Curriculum/Instruction resolutions as presented. --- --- --- Yea - Mr. Cluxton Yea - 5 Nay - 0 Yea - Mrs. Huff Motion Carried - Y Yea - Mr. Oberschlake Yea - Mr. White Yea - Mr. Wilson

7. Personnel - Supplementals

Subject	A. Supplementals for the 2018-19 school year
Meeting	Sept 19, 2018 - Regular Meeting
Category	7. Personnel - Supplementals
Access	Public
Type	Action
Recommended Action	Approve the following Academic/Fine Art Supplementals for the 2018-19 school year as listed below:

MIDDLE SCHOOL:

Job #	Position	First Name	Last Name	Salary
2019-039	Art Fair - MS	Susie	Skinner	Category XI
2019-043	MS Academic Team	Justin	Birchfield	Category X

RECORD OF PROCEEDINGS

0259

Minutes of

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held _____ 20____

2019-056	MS Science Club	Justin	Birchfield	Category X
2019-059	MS Science Fair	Justin	Birchfield	Category X
2019-061	Spanish Club	Linda	Douglas	Category XI
2019-065	Student Council - MS	Justin	Birchfield	Category XI

HIGH SCHOOL:

Job #	Position	First Name	Last Name	Salary
2019-048	National Honor Society	Linda	Douglas	Category X
2019-054	Prom Sponsor*	Tammy Pfeffer	Gloria Green	Category IV
2019-061	Spanish Club	Linda	Douglas	Category X

*Supplemental will be split equally between approved staff members

Subject	B. Motion and Second
Meeting	Sept 19, 2018 - Regular Meeting
Category	7. Personnel - Supplementals
Access	Public
Recommended Action	(Resol. #09-18-017) Mr. Oberschlake moved and Mr. Cluxton seconded upon the recommendation of the superintendent of schools to approve the above personnel - supplementals resolutions as presented. --- --- --- Yea - Mr. Cluxton Yea - 5 Nay - 0 Yea - Mrs. Huff Motion Carried - Y Yea - Mr. Oberschlake Yea - Mr. White Yea - Mr. Wilson

8. Personnel - Athletic Supplementals

Subject	A. Janet Dugan - HS AD
Meeting	Sept 19, 2018 - Regular Meeting
Category	8. Personnel - Athletic Supplementals
Access	Public
Type	Action
Recommended Action	To approve the employment of Janet Dugan as High School Athletic Director and issue a 1 year pupil activity contract from August, 2018 through June 30, 2018. Payment is to be 11/12 of the annual supplemental amount.

Subject	B. Kim Myers - Additional compensation
Meeting	Sept 19, 2018 - Regular Meeting
Category	8. Personnel - Athletic Supplementals
Access	Public
Type	Action

RECORD OF PROCEEDINGS

Minutes of

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO 10148

Held _____ 20____

Recommended Action To approve Kim Myers to receive additional compensation in the amount of \$445.33 (1/12 of HS AD Supplemental amount) for the duties completed as the HS Athletic Director during the month of July, 2018.

Subject C. Elaine Manning - Softball Coach

Meeting Sept 19, 2018 - Regular Meeting

Category 8. Personnel - Athletic Supplementals

Access Public

Type Action

Recommended Action Approve the employment of Elaine Manning as Softball Coach and issue a 1 year Supplemental for the 2018-19 school year.

Subject D. Rescind 1 year athletic Contract for Trevor Moffett

Recommended Action Approve to rescind the 1 year contract issued on 5/16/2018 to Trevor Moffett for 7th grade Boys Basketball coach for the 2018-19 school year.

Trevor Moffett was issued a 1 year contract to coach 7th grade boys basketball on 5/16/2018. Trevor will be coaching the 8th grade boys basketball team for the 2018-19 school year instead of the 7th grade team. Therefore, the contract issued on 5/16/2018 will need to be rescinded and a new contract issued.

Subject E. Rescind 1 year athletic Contract for Ray Armstrong

Meeting Sept 19, 2018 - Regular Meeting

Category 8. Personnel - Athletic Supplementals

Access Public

Type Action

Recommended Action Approve to rescind the 1 year contract issued on 5/16/2018 to Ray Armstrong for 8th grade Boys Basketball coach for the 2018-19 school year.

Ray Armstrong was issued a 1 year contract to coach 8th grade boys basketball on 5/16/2018. Ray will be coaching the 7th grade boys basketball team for the 2018-19 school year instead of the 8th grade team. Therefore, the contract issued on 5/16/2018 will need to be rescinded and a new contract issued.

Subject F. Ray Armstrong - 7th grade Boys Basketball Coach

Meeting Sept 19, 2018 - Regular Meeting

Category 8. Personnel - Athletic Supplementals

Access Public

Type Action

Recommended Action Approve the employment of Ray Armstrong as 7th grade Boys Basketball Coach and issue a 1 year Pupil Activity Contract for the 2018-19 school year.

Subject G. Trevor Moffett- 8th grade Boys Basketball Coach

Meeting Sept 19, 2018 - Regular Meeting

RECORD OF PROCEEDINGS

0261

Minutes of

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held _____ 20____

Category 8. Personnel - Athletic Supplementals

Access Public

Type Action

Recommended Action Approve the employment of Trevor Moffett as 8th grade Boys Basketball Coach and issue a 1 year Pupil Activity Contract for the 2018-19 school year.

Subject H. Motion and Second

Recommended Action (Resol. #09-18-018) Mr. Wilson moved and Mr. Cluxton seconded upon the recommendation of the superintendent of schools to approve the above personnel-athletic supplementals resolutions as presented.

Yea - Mr. Cluxton Yea - 5 Nay - 0

Yea - Mrs. Huff Motion Carried - Y

Yea - Mr. Oberschlake

Yea - Mr. White

Yea - Mr. Wilson

9. Personnel - Classified

Subject A. Jason Thompson - Resignation

Meeting Sept 19, 2018 - Regular Meeting

Category 9. Personnel - Classified

Access Public

Type Action

Recommended Action Accept the resignation from Jason Thompson as HS Paraprofessional effective at the end of the day on Friday, September 7, 2018.

Administrative File Attachments

Thompson resignation 9-7-18.pdf (66 KB)

Subject B. Motion and Second

Meeting Sept 19, 2018 - Regular Meeting

Category 9. Personnel - Classified

Access Public

(Resol. #09-18-019) Mr. Wilson moved and Mr. Oberschlake seconded upon the recommendation of the superintendent of schools to approve the above personnel-classified resolutions as presented.

Yea - Mr. Cluxton Yea - 5 Nay - 0

Yea - Mrs. Huff Motion Carried - Y

Yea - Mr. Oberschlake

Yea - Mr. White

Yea - Mr. Wilson

RECORD OF PROCEEDINGS

Minutes of

Meeting

BEAR GRAPHICS 800.325.8094 FORM NO 10148

Held _____ 20_____

10. Personnel - Classified Substitutes

Subject A. Classified Substitute List - 2018-19 revised

Meeting Sept 19, 2018 - Regular Meeting

Category 10. Personnel - Classified Substitutes

Access Public

Type Action

Recommended Action Approve the updated Classified Substitute list for the 2018-19 school year as presented.

The following changes have been made to the 2018-19 Classified Substitute List:

Deletions (Remove):

Judy Brooks - remove from list per Judy

Carolyn Deaton - from Sub custodian column due to being a full time custodian

Additions (Add):

Jessica Himes - add to custodian (full time aide)

Patricia Ellis - add to Gate Worker (left off list last month)

Paula Yazell - add to Cafeteria, Secretary and Bus Monitor (**NEW**) Pending documentation

Melinda Daulton - add to Secretary (**NEW**) pending documentation

Linda Wallingford - add to Secretary, Cafeteria and bus monitor (**NEW**) pending documentation

Krista Adams - Secretary (**NEW**) pending documentsion

Deidre Polley - add to Cafeteria and secretary

File Attachments

2018-19 Classified Substitute List 9-19-18.pdf (23 KB)

Subject B. Motion and Second

Meeting Sept 19, 2018 - Regular Meeting

Category 10. Personnel - Classified Substitutes

Access Public

Type Action

Recommended Action (**Resol. #09-18-020**) Mr. Cluxton moved and Mr. Wilson seconded upon the recommendation of the superintendent of schools to approve the above personnel-Classified substitutes resolutions as presented.

Yea - Mr. Cluxton Yea - 5 Nay - 0

Yea - Mrs. Huff Motion Carried - Y

Yea - Mr. Oberschlake

Yea - Mr. White

Yea - Mr. Wilson

11. Administrative/Advisory

Subject A. National School Safety Month - October

RECORD OF PROCEEDINGS

Minutes of

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held _____ 20____

Meeting Sept 19, 2018 - Regular Meeting
Category 11. Administrative/Advisory
Access Public
Type Action
Recommended Action Approve the resolution to recognize October as National School Safety Month and designate October 21 - 27, 2018 as National School Safety Week.

File Attachments
Safety Week resolution 9-19-18.doc (29 KB)

Subject B. Motion and Second
Meeting Sept 19, 2018 - Regular Meeting
Category 11. Administrative/Advisory
Access Public
Type Action
Recommended Action **(Resol. #09-18-021)** Mr. Cluxton moved and Mr. Oberschlake seconded upon the recommendation of the superintendent of schools to approve the administrative/advisory resolutions as presented.

Yea - Mr. Cluxton Yea - 5 Nay - 0
Yea - Mrs. Huff Motion Carried - Y
Yea - Mr. Oberschlake
Yea - Mr. White
Yea - Mr. Wilson

12. Old Business

Subject A. OSBA 2018 Capital Conference
Meeting Sept 19, 2018 - Regular Meeting
Category 12. Old Business
Access Public
Type Information
Reminder to the Board members that the dates of the OSBA Capital Conference is November 11 - 13, 2018. If you desire to attend, and you have not already notified Mr. Rowley, you need to do so as soon as possible.

Subject B. Policy Committee Meeting
Meeting Sept 19, 2018 - Regular Meeting
Category 12. Old Business
Access Public
Type Information

RECORD OF PROCEEDINGS

Minutes of

Meeting

BEAR GRAPHICS 800.325.8094 FORM NO 10148

Held _____ 20____

The Policy Committee meeting that was scheduled for Friday, September 21 at 8:30 am will need to be reschedule with the members due to their conflicts in their schedules.

Subject C. HS Cafeteria Roof Update
Meeting Sept 19, 2018 - Regular Meeting
Category 12. Old Business
Access Public
Type Information

Mr. Zurbuch reported that all required repairs have been completed on the wind damage to the HS Cafeteria Roof. The storm on May 31st caused extensive damage to about 75% of the cafeteria roof, vents and drains as determined by the insurance adjuster. Mr. Zurbuch and Mr. Rowley met, and determined it would be in the best interest of the entire roof structure area, and due to the age of the roof, to go ahead and replace the entire roof are, with the additional 25% coming out of the Capital Projects Roof Replacement funds.

Mr. Zurbuch reported that after getting some needed Administrative pressure from Mr. Wilkins in dealing with the unresolved work issues with Point-2-Point, that most if not all of the HVAC controller issues have been resolved.

13. New Business

Subject A. Brown County Board of Elections Correspondence
Meeting Sept 19, 2018 - Regular Meeting
Category 13. New Business
Access Public
Type Information

Mr. Wilkins presented a letter from the Brown County Board of Elections informing the District that the local precinct polling location which has been held in the Elementary School Cafeteria for several years, is being moved to the new polling location at the Union Township Library Annex Building located at the right of Library at 19 Main Street in Ripley. This is primarily due to handicap accessibility concerns. This will be effective for the November 6, 2018 General Election.

File Attachments
polling change Board of elections.pdf (44 KB)

Subject B. Replace HS Gym Scoreboards
Meeting Sept 19, 2018 - Regular Meeting
Category 13. New Business
Access Public
Type Action

Recommended Action To consider for motion the purchase of new scoreboards for the HS Gym to be primarily funded with funds reserved from the Pepsi Sponsorship and Sign Advertising.

Executive Content

Mr. Wilkins with assistance from Mr. Rowley, presented information and quotes gathered on the replacement of all scoreboards in the HS gym. This is due to a number of issues and electrical fire concerns with the current system, specifically the connections in the floor.

Mr. Rowley discussed the following system and quote comparisons. Quotes were requested to replace our current

RECORD OF PROCEEDINGS

0265

Minutes of

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held 20

system with the same basic set up that we currently have with 2 wall mounted scoreboards, and 1 Centerhung Scoreboard.

SCOREBOARD QUOTE ANALYSIS							
FOR 9/19/18 BOARD MEETING							
					Griffin		
				Wilson	Fair Play		
		Daktronics		All-American	w/Used wall boards	New	
2	Single Panel Wall Mount Scoreboard	6,618.00	j	7,000.00	6,500.00	7,650.00	
		6'h x 8' w x 6"d	k	3'h x 9'w x 5"d	3'h x 9' w x 4"d		
					Incl 1 with Stat Panel		
1	Four Panel Center Mounted Scoreboard	15,501.00		25,850.00	18,165.00	18,165.00	I
		6'2"h x 12'10"w x 12'10"d		5'h x 9'w x 9'd	5'h x 12'2"w x 12'2"d		
						(1,000.00)	I
2	Wireless Control Console Kits	included		1,400.00	-	-	
6	Advertising Panels	4,200.00		3,150.00	3,400.00	3,400.00	
1	10' Upper Mounting Sling for Centerhung	1,643.00		-	-	-	
1	10' Lower Mounting Sling for Centerhung	1,095.00		-	-	-	
1	Flex Sign/Floor for Center Scoreboard	included		1,000.00	-	-	
	Installation	5,500.00		4,900.00	5,500.00	5,500.00	
	Shipping and Handling	995.00		2,300.00	1,800.00	1,800.00	
		35,552.00		44,600.00	35,365.00	35,515.00	
Options:							

RECORD OF PROCEEDINGS

Minutes of

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO 10148

Held _____ 20____

2	Backboard Goal Lightstrips Kits	2,796.00	900.00	1,100.00	1,100.00	
1	Stat Display panel	5,333.00	-	Included above	-	
	Commission and Training	-	300.00	-	-	
		43,681.00	45,800.00	1,100.00	36,615.00	
Inclu de		5 Year Parts Warranty	5 Year Parts Warranty	5 Year Parts Warranty		
		1 Year Parts coverage (light strips)				
j	Larger than the other standard panel scoreboards bid					
k	New not refurbished					
l	Price includes 3 controllers, but will take \$1,000 off price if we only order 2 controllers					

Mr. Rowley presented following information on the financing of the new scoreboards. He stated that since the inception of the district pour agreement with Pepsi, that as established by the board at that time, all the annual sponsor payments received from Pepsi have been set aside and earmarked for the purchase of a scoreboard. Plus, since 2013, the District has been leasing the advertising panel space on all scoreboards and that money also has been earmarked for the new scoreboards.

NEW SCOREBOARD ACCOUNT BALANCES

Pepsi Sponsorships Received

Receipt	Receipt			
Date	No#	Amount	Purpose	
2/13/2015	141676	5,000.00	Upfront Sponsorship	
2/13/2015	141676	3,000.00	2015 Annual Sponsorship	
3/15/2016	142813	3,000.00	2016 Annual Sponsorship	
1/26/2017	144010	3,000.00	2017 Annual Sponsorship	
12/28/2017	145510	3,000.00	2018 Annual Sponsorship	
tbd	Tbd	3,000.00	2019 Annual Sponsorship	Not yet received
		20,000.00		

Advertising Account Balance

Rpt Date	Acct#	Amount		
8/31/2018	#300-9308	8,275.00	Advertising Sales Account	
tbd	Tbd	1,400.00	Current Billing Est. Due	Not yet received
		9,675.00		

RECORD OF PROCEEDINGS

0267

Minutes of

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held 20

Total 29,675.00

Mr. Rowley stated that due to the anticipated balance of that fund, that he is recommending that board consider the scoreboard quotes without the Stat Panel and Goal Light Options. He also pointed out that Griffin Sports had included a separate optional quote which included a used scoreboard that also had a Stat Panel, but that both of those board would have to be retrofitted with an updated controller board, and painted to match the school colors.

Mr. Wilkins noted that as part of his request to the vendors, he stated that the winning bidder would need to have the system installed by the November 23rd Basketball Preview. He stated that the only vendor who assured they could meet that deadline was Daktronics.

Mr. Zurbuch commented that something needs to be included in the agreement, with some type cost to the vendor if that deadline is not met.

Mr. Rowley commented that Daktronics quote and proposal includes larger wall mount scoreboards at a cheaper price than the current smaller size scorebaord quoted by the other 2 vendors. Mr. Zurbuch wanted to know if the other vendors were given the option to provide a bid that included the larger size scoreboards as quoted by Daktronic. Mr. Rowley stated that we did not original request the larger boards, Daktronic offered that on their own, and at a cheaper price than the new smaller boards.

Mr. White stated we should not be rushing into the purchase of a scoreboard, just for the purpose of having it up for the preview.

Mr. Rowley stated that the new scoreboards will have the same type of advertising panels that we currently have, and that we will continue to lease that space on an annual basis, and that if we do make this purchase, all the vendors who have purchased advertising over the years needs to be recongized for their support in this project.

Mr. Wilkins stated based on the quality of the boards, safety of the installation with new sling mounts, the fact that Daktronic quoted larger boards at a cheaper price, and the fact that they guaranteed they would be in and up by the preview, he was recommending the board consider the proposal from Daktronic.

Mr. Cluxton stated that it just makes good sense to accept the quote with the large scoreboards at a cheaper price.

Mr. Young asked about what type of Control the Daktronic system came with, was it one of the more compact easy to use controllers, or is it one of the large more complex controllers with a separate hand held timer start/stop switch. He justed to be sure it was a system that any of current operators could run, or anyone else could easily pickup and run with.

Not being sure, Mr. Wilkins called and place on speaker phone the resrepresentative from Daktronic, and asked about the controller. He stated that it was a larger All-Sport 5000 controller, but that they are very easy to operate, and that you could run the time start/stop with either a hand held controller, or with a switch on the controller itself.

Subject C. Motion and Second - Scoreboards

Meeting Sept 19, 2018 - Regular Meeting

Category 13. New Business

Access Public

Type Action

Recommended Action (Resol. #09-18-022) Mr. Cluxton moved and Mr. Wilson seconded upon the recommendation of the superintendent of schools to approve the quote from Daktronic in the amount of \$35,552 for the purchase of new HS Gym Scoreboards as presented.

Yea - Mr. Cluxton Yea - 4 Nay - 1
Yea - Mrs. Huff Motion Carried - Y
Yea - Mr. Oberschlake
Nay - Mr. White
Yea - Mr. Wilson

RECORD OF PROCEEDINGS

Minutes of

Meeting

REAR GRAPHICS 800-325-8094 FORM NO 10148

Held _____ 20____

Subject **D. Accept Donated Storage Buildings**

Meeting Sept 19, 2018 - Regular Meeting

Category 13. New Business

Access Public

Type Action

Recommended Action To accept from the Owensville Lions Club on behalf of the Ripley Knothole Baseball Association the donation of two approximately 8' x 10' yard storage buildings. One is to be placed at the HS for use by Knothole/Ripley Soccer and Baseball and one is to be place near the softball field at the MS. This donation was initiated by Josh Tucker. Cost of transporting will be incurred by the District.

Mr. Zurbuch was ask to get pricing on moving and setting these buildings.

Attached is a representative image of one of those buildings.

File Attachments
KnotHole Bld_IMG.jpg (2,279 KB)

Subject **E. Motion and Second - Donated Buildings**

Meeting Sept 19, 2018 - Regular Meeting

Category 13. New Business

Access Public

Type Action

Recommended Action **(Resol. #09-18-023)** Mr. Wilson moved and Mr. Oberschlake seconded upon the recommendation of the superintendent of schools to approve the donation of 2 storage buildings for use at the HS Sports Complex and the MS Softball field from Owensville Lions Club on behalf of the Ripley Knothole Association.

Yea - Mr. Cluxton Yea - 5 Nay - 0
Yea - Mrs. Huff Motion Carried - Y
Yea - Mr. Oberschlake
Yea - Mr. White
Yea - Mr. Wilson

14. Correspondence

Subject **A. OSBA Southwest Regional Fall Conference Meeting**

Meeting Sept 19, 2018 - Regular Meeting

Category 14. Correspondence

Access Public

Type Information

Executive Content

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held _____ 20 _____

The 2018 Fall Conference Meeting of the Southwest Regional Ohio School Board Association will be held Thursday, October 11th from 5:00-8:30 pm at the Miami Valley CTC in Englewood Ohio. This includes a a buffet dinner.

Please let Mr. Wilkins or Mr. Rowley know by this Friday if you are interested in attending. Cost to the District is \$38. You may bring a guest or spouse at your own cost.

Subject **B. Marine JROTC correspondence**

Meeting Sept 19, 2018 - Regular Meeting

Category 14. Correspondence

Access Public

Type Information

Admin Content
In a letter received from the Marine Corp ROTC headquarters, the Ripley Union Lewis Huntington MCJROTC Unit which was previously placed in a probationary status due to not having both a Senior Marine Instructor (SMI) and Marine Instructor (MI), has officially been removed from probation status with the hiring of LtCol Wooldridge as SMI.

See notification letter attached.

Administrative File Attachments
RULH ROTC Probation Removal Sep 2018.pdf (62 KB)

15. Executive Session

Subject **A. Motion and Second to enter Executive Session**

Meeting Sept 19, 2018 - Regular Meeting

Category 15. Executive Session

Access Public

Type Action

Recommended Action **(Resol. #09-18-024)** Mr. Cluxton made a motion and Mr. Wilson seconded to enter into Executive at 9:40 pm for the purpose of (G-1) Employment of a public employee or official.

--

--

Yea - Mr. Cluxton Yea - 5 Nay - 0

Yea - Mrs. Huff Motion Carried - Y

Yea - Mr. Oberschlake

Yea - Mr. White

Yea - Mr. Wilson

--

--

Those present in executive session included Mr. Cluxton, Mr. Wilson, Mr. White, Mrs. Huff, Mr. Oberschlake, Mr. Wilkins, Mr. Wilkins, and Jeff Rowley.

--

--

Mr. Wilson made a motion and Mr. White seconded to leave executive session and re-enter public session at 9:53 pm.

--

--

Yea - Mr. Cluxton Yea - 5 Nay - 0

Yea - Mrs. Huff Motion Carried

Yea - Mr. Oberschlake

Yea - Mr. White

Yea - Mr. Wilson

RECORD OF PROCEEDINGS

Minutes of

Meeting

BEAR GRAPHICS 800.325.8094 FORM NO. 10148

Held _____ 20____

16. Adjourn

Subject	A. Adjourn
Meeting	Sept 19, 2018 - Regular Meeting
Category	16. Adjourn
Access	Public
Type	Action
Recommended Action	Mr. Cluxton moved and Mr. Oberschlake seconded to adjourn the meeting at 9:54 pm. --- --- --- Yea - Mr. Cluxton Yea - 5 Nay - 0 Yea - Mrs. Huff Motion Carried - Y Yea - Mr. Oberschlake Yea - Mr. White Yea - Mr. Wilson

Treasurer

Board President